



MID-ATLANTIC BALLET 2018-19 STUDENT REGISTRATION CONTRACT

Please complete one Registration Contract for each student

New Registration _____ **Renewal** _____ **MAB Level** _____

Student Name _____ DOB _____ / _____ / _____

Father's Name _____ Mother's Name _____

Home Address _____

City _____ State _____ Zip _____ Home Phone# _____

Email Addresses (please include as many addresses as needed to be used to distribute MAB information for classes, performances, etc.) and remember to update us when these change.

Parent(s) _____

Student _____

School Student Attends _____ Grade _____

Mom's Employer _____ Mom Work# _____ Mom Cell# _____

Dad's Employer _____ Dad Work# _____ Dad Cell# _____

Does your employer offer a matching gifts program? _____ Yes _____ No

Employer contact info for the matching program: _____

Emergency Contact Name _____ Relationship _____ Phone # _____

New MAB Students: Where have you danced before? _____

How did you hear about MAB? _____

Please remember to sign and date the contract, waiver and release form on a following page. Below please find the information necessary for the completion of your registration form:

For Levels B and C: In the event the younger dancers are cast in any of the following shows, please mark the appropriate box where you would support the participation of your child:

Winter Mitchell Hall Theatre

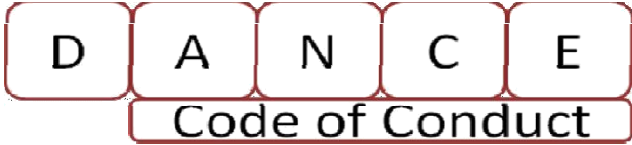
Spring Mitchell Hall Theatre

Throughout the year MAB Dancers in levels D and above are given several opportunities to perform. Students new to MAB will be evaluated by the Artistic Director to determine individual readiness for performance opportunities.

Please return this Contract by August 1, 2018 in person to studio: 506 Interchange Blvd. Newark, DE 19711 or by mail to: Mid-Atlantic Ballet, P.O. Box 161, Newark, DE 19715-0161.



D - do my personal best
A - act responsibly
N - nurture a pleasant studio
C - consider fellow dancers and instructors
E - encourage others



1. Mid-Atlantic Ballet (MAB) reserves the right to suspend any student from class or dismiss a student from the Studio for violation of the Code of Conduct. This includes but is not limited to disruptive behavior of the student and/or family members while on MAB property or at MAB functions.
2. In general, no one may smoke, use bad language, alcohol or drugs in or near the Studio, or at locations where we perform/or are representing MAB.
3. Students must show respect to the Staff, Artistic Director, other students and all persons on-site.
4. Students should keep hands, feet and objects to themselves and use respectful language at all times.
5. Dancers must be courteous and respectful of each other, and treat others as you would want to be treated. It is prohibited to demean, dehumanize, embarrass or cause emotional, psychological or physical harm to another person.
6. Bullying, harassment, sexual harassment and hazing is inconsistent with MAB's mission and will not be tolerated.
7. When contributing content to social media, MAB students, parents and employees should take care not to violate the privacy of any of the MAB community or MAB.
8. Students are responsible for knowing and following their role and timing within the performance, or follow the instructions from their assigned backstage mom.
9. Students shall arrive on time and be dressed in accordance with the Dress Code. Please refer to the Student & Parent Handbook for additional information.
10. All Dancers under the age of 18 will ask for assistance from the adults in charge when they have trouble with another student.
11. Students (or parents of students) that have been subject to or witnesses of violations of the Code of Conduct should report the incident promptly to the Artistic Director, a teacher or a MAB Board member. The Artistic Director or the MAB Board will promptly and impartially investigate all such incidents. The parents of students involved in any incidents will be notified as soon as possible. Retaliating behavior that threatens or intimidates a person who has notified MAB of violations of the Code of Conduct will be considered a violation of this policy.

Dancer Signature - Date

Parent Signature - Date

***Please also refer to the MAB Student & Parent Handbook for additional information on Studio Rules and Etiquette.*



ENROLLMENT FEE and PAYMENT: This nonrefundable fee of \$40 is for new and returning students. The fee must accompany your registration and can be made via check, cash or VISA/MasterCard.

TUITION PAYMENT:

Regular: First payment (50% of the annual tuition) to be paid in full by August 31, 2018. Second payment (50% of the annual tuition) to be paid in full by January 31, 2019.

Payment Plan: A 10-month payment plan without interest can be arranged for a small fee. The 10-month pay is handled by an ACH debit authorization through MAB with the family's personal bank or recurring credit card authorization.

Contact us for authorization forms, available at the MAB Front Desk or emailed upon request. Forms must be completed with the submission of registration. Please note that \$10 will be charged for each returned check.

FAMILY DISCOUNTS: Offered to families with more than one student enrolled. A 10% tuition discount is offered for the second student, who is registered for the lesser number of hours. A 20% discount is offered for each additional student for the lesser number of hours.

TUITION REFUND POLICY: NEW STUDENTS: Within 15 days after your first class, if you are not satisfied with the quality of dance training provided by MAB, you may withdraw from classes and a refund will be issued for all classes not taken. ***CONTINUING STUDENTS*** will be issued a refund or credit only in the event of a medical disability verified by a physician.

CANCELLATION / MODIFICATION POLICY: A mid-year "open enrollment" period will be held in January at which time students will be allowed to increase or decrease their hours of enrollment and tuition adjustments will be made accordingly. Requests for adjustments at any other time must be made in writing to the Artistic Director and are unlikely to be accompanied by a tuition rebate unless for medical reasons as stated above or extremely extenuating circumstances.

REFUND POLICY IN THE EVENT OF PERMANENT SUSPENSION: In the event of a permanent suspension from class, the following procedures will go into effect:

Monthly Payment Agreement will be terminated on the due date of the month following the suspension.

Tuition payments made in full will be refunded on a pro-rated basis with an extra month taken for administrative processing.

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Important Dates for 2018-19 Term

September 4, 2018	Classes Begin
November 21-24, 2018	Thanksgiving Break, Studio Closed, No Classes
December 15-16, 2018	<i>The Nutcracker</i> , Mitchell Hall, No Classes
December 17, 2018 - January 1, 2019	Holiday Break, No Classes
January 2, 2019	Classes Resume
March 30, 2019	<i>Cinderella</i> , Mitchell Hall, No Classes
April 18 – 24, 2019	Spring Break, No Classes
May 25-27, 2019	Memorial Day Weekend, No Classes
June 1, 2019	<i>Dancers' Showcase</i> , TBD
June 8, 2019	Last Day of Classes
June 24 -28, 2019	Summer Camp
July 29 – August 2, 2019	Summer Camp
July 8 – July 26, 2019	Intensive I (3 Monday to Friday sessions available)
July 29 – August 2, 2019	Intensive II (2 Monday to Friday sessions available)



CONTRACT, WAIVER & RELEASE

This is required for each student

Student's Name: _____ Age: _____

For and on behalf of the above Student, the undersigned accepts the following terms and conditions for acceptance of the Student at School:

1. A non-refundable enrollment fee accompanies this contract. The undersigned agrees to abide by the financial terms attached for the full term unless otherwise notified in writing.
2. I understand that Mid-Atlantic may, from time to time, photograph and/or videotape my child named above, and I hereby authorize Mid-Atlantic Ballet to use these photographs and videotapes for archival and publicity purposes only.
3. Recognizing the risks of illness and injury inherent in any dance program, I fully understand that I am hereby waiving and releasing of Mid-Atlantic Ballet, its employees and the Board of Directors from any and all claims, costs, liabilities, expenses, and/or judgments, including attorney's fees and court cases arising out of the participation of the above named student in Mid-Atlantic Ballet's programs, or any illness or injury resulting thereof, and thereby agree to indemnify and hold harmless Mid-Atlantic Ballet, its employees, and Board of Directors from and against any and all claims except for illness or injury resulting from gross negligence or willful misconduct on the part of Mid-Atlantic Ballet.
4. I hereby execute and deliver the Waiver and Release to induce Mid-Atlantic Ballet to permit me/my child to participate in its programs. I hereby grant the staff and/or Board of Directors permission to administer first aid and/or call 911 in case of a medical emergency while I am/my child is attending classes, rehearsals, and performances or events on- or off-site. I understand Mid-Atlantic Ballet will attempt to first notify parents and guardians in case of emergency.
5. I understand that the art of dance and nature of dance instruction may sometimes require a teacher to touch me/my child. I also understand that this will happen in a caring, gentle, and appropriate manner.

I have read the above policy and have executed this contract, waiver and release on (date) _____, 20__.

Parent's Signature: _____

Print Name: _____



SCHEDULE OF CLASSES (PLEASE MARK YOUR CHOICES):

Placement in all classes requires an evaluation by the Artistic Director. Recommended number of hours is for ballet classes. Contemporary classes, which should be taken in tandem with a brief break after the ballet class, are extra.

Level A should attend class for ½ hour a week.

Level B should attend at least 1 hour a week.

Level C students should attend at least 2 hours a week.

Level D should attend 3 to 4½ hours a week.

Level E should attend 4½ to 6½ hours a week.

Level F should attend 6 to 8 hours a week.

Levels G, H, & I should attend 8- 11 hours a week.

- Level F – 1 Contemporary Class per week is mandatory.
- Levels GHI – 1 Contemporary and 1 Variation Class each per week are mandatory.

Ballet Level		Day	Time	Duration	Total Hours
A		Wednesday	5:00 – 5:30	0.5	_____
		Saturday	9:00 – 9:30	0.5	_____
B		Monday	5:00 – 6:00	1.0	_____
		Saturday	9:00 – 10:00	1.0	_____
C		Tuesday	5:00 – 6:00	1.0	_____
		Wednesday	5:30 – 6:30	1.0	_____
		Saturday	10:00 – 11:00	1.0	_____
D	Tap	Monday	5:30 - 7:00	1.5	_____
		*Monday	7:00 – 8:00	1.0	_____
		Wednesday	5:30 – 7:00	1.5	_____
	Contemporary	Thursday	5:30 – 7:00	1.5	_____
		*Thursday	7:00 – 8:00	1.0	_____
		Saturday	9:30 – 11:00	1.5	_____

Please mark desired classes and Total the class hours

Total Hours Per Week _____

NOTES: These dates and times are for the full year- September 4, 2018 to June 8, 2019 for a total of 35 weeks of instruction.

(*) Scheduled as a combined class for levels D & E

(**) Scheduled as a combined class for levels F, G, H & I

(***) Scheduled as a combined class for levels G, H & I

This class schedule is subject to change with limited enrollments. MAB reserves the right to cancel any class at any time.

Please mark desired classes and Total the class hours

Ballet Level		Day	Time	Duration	Total Hours
E	Tap	Monday	5:30 – 7:00	1.5	_____
		Monday	7:00 – 8:00	1.0	_____
		Tuesday	6:00 – 7:30	1.5	_____
	Contemporary	Wednesday	5:30 – 7:00	1.5	_____
		Thursday	5:30 – 7:00	1.5	_____
		*Thursday	7:00 – 8:00	1.0	_____
		Saturday	9:00 – 10:30	1.5	_____
F	Tap	Monday	7:00 – 9:00	2.0	_____
		**Monday	8:00 – 9:00	1.0	_____
		Wednesday	6:30 – 8:30	2.0	_____
		Thursday	7:00 – 9:00	2.0	_____
	Conditioning	**Friday	5:00 – 6:00	1.0	_____
		Friday	6:00 – 8:00	2.0	_____
	Contemporary	**Friday	8:00 – 9:00	1.0	_____
	Pilates	**Saturday	10:30 – 11:00	0.5	_____
		Saturday	11:00 – 1:00	2.0	_____
	Jazz	**Saturday	1:00 – 2:00	1.0	_____
Contemporary	**Saturday	1:00 – 2:00	1.0	_____	
G	Contemporary	***Monday	6:00 – 8:00	2.0	_____
		***Monday	8:00 – 9:00	1.0	_____
	Tap	**Monday	8:00 – 9:00	1.0	_____
		***Tuesday	5:30 – 7:30	2.0	_____
	Variation	***Tuesday	7:30 – 8:30	1.0	_____
		Wednesday	7:00 – 9:00	2.0	_____
		***Thursday	6:00 – 8:00	2.0	_____
	Variation	***Thursday	8:00 – 9:00	1.0	_____
		Conditioning	**Friday	5:00 – 6:00	1.0
	Contemporary	***Friday	6:00 – 8:00	2.0	_____
		**Friday	8:00 – 9:00	1.0	_____
	Pilates	**Saturday	10:30 – 11:00	0.5	_____
		Saturday	11:00 – 1:00	2.0	_____
	Jazz	**Saturday	1:00 – 2:00	1.0	_____
Contemporary	**Saturday	1:00 – 2:00	1.0	_____	
HI	Contemporary	***Monday	6:00 – 8:00	2.0	_____
		***Monday	8:00 – 9:00	1.0	_____
	Tap	**Monday	8:00 – 9:00	1.0	_____
		***Tuesday	5:30 – 7:30	2.0	_____
	Variation	***Tuesday	7:30 – 8:30	1.0	_____
		Wednesday	7:00 – 9:00	2.0	_____
		***Thursday	6:00 – 8:00	2.0	_____
	Variation	***Thursday	8:00 – 9:00	1.0	_____
		Conditioning	**Friday	5:00 – 6:00	1.0
	Contemporary	***Friday	6:00 – 8:00	2.0	_____
		**Friday	8:00 – 9:00	1.0	_____
	Pilates	**Saturday	10:30 – 11:00	0.5	_____
		Saturday	11:00 – 1:00	2.0	_____
	Contemporary	**Saturday	1:00 – 2:00	1.0	_____
Jazz		**Saturday	1:00 – 2:00	1.0	_____

Total Hours Per Week _____



Mid-Atlantic Ballet 2018-19 Tuition Schedule

Tuition Schedule (Total Hours per Week)	(1) Pay in Full ¹ (Sep 2018)	(2) Pay in Full ² First Payment (Sep 2018)	(2) Pay in Full ² Second Payment (Jan 2019)	(3) Ten-Month ³ Pay Total Due (ACH Debit or Credit Card)	(3) Ten-Month ³ Pay per Period (Sep-June)	Total Due
0.50	\$ 480.00	\$ 250.00	\$ 250.00	\$ 530.00	\$ 53.00	
1.00	\$ 580.00	\$ 300.00	\$ 300.00	\$ 630.00	\$ 63.00	
1.50	\$ 900.00	\$ 460.00	\$ 460.00	\$ 950.00	\$ 95.00	
2.00	\$ 1,150.00	\$ 585.00	\$ 585.00	\$ 1,200.00	\$ 120.00	
2.50	\$ 1,430.00	\$ 725.00	\$ 725.00	\$ 1,480.00	\$ 148.00	
3.00	\$ 1,630.00	\$ 825.00	\$ 825.00	\$ 1,680.00	\$ 168.00	
3.50	\$ 1,810.00	\$ 915.00	\$ 915.00	\$ 1,860.00	\$ 186.00	
4.00	\$ 2,020.00	\$ 1,020.00	\$ 1,020.00	\$ 2,070.00	\$ 207.00	
4.50	\$ 2,160.00	\$ 1,090.00	\$ 1,090.00	\$ 2,210.00	\$ 221.00	
5.00	\$ 2,300.00	\$ 1,160.00	\$ 1,160.00	\$ 2,350.00	\$ 235.00	
5.50	\$ 2,400.00	\$ 1,210.00	\$ 1,210.00	\$ 2,450.00	\$ 245.00	
6.00	\$ 2,550.00	\$ 1,285.00	\$ 1,285.00	\$ 2,600.00	\$ 260.00	
6.50	\$ 2,650.00	\$ 1,335.00	\$ 1,335.00	\$ 2,700.00	\$ 270.00	
7.00	\$ 2,740.00	\$ 1,380.00	\$ 1,380.00	\$ 2,790.00	\$ 279.00	
7.50	\$ 2,820.00	\$ 1,420.00	\$ 1,420.00	\$ 2,870.00	\$ 287.00	
8.00	\$ 2,940.00	\$ 1,480.00	\$ 1,480.00	\$ 2,990.00	\$ 299.00	
8.50	\$ 3,000.00	\$ 1,510.00	\$ 1,510.00	\$ 3,050.00	\$ 305.00	
9.00	\$ 3,060.00	\$ 1,540.00	\$ 1,540.00	\$ 3,110.00	\$ 311.00	
9.50	\$ 3,100.00	\$ 1,560.00	\$ 1,560.00	\$ 3,150.00	\$ 315.00	
10.00	\$ 3,150.00	\$ 1,585.00	\$ 1,585.00	\$ 3,200.00	\$ 320.00	
Student's Name	Registration Fee				\$40	
	Multi-Family Discount ⁴ (2nd)				-10%	
	Multi-Family Discount ⁴ (3rd)				-20%	
	Annual Fund Donation (Optional) Pay in Full, 2 Installments, 10 monthly Payments with Tuition					
					Total Due	

1 Completed registration due August 1, 2018 and full payment due August 31, 2018.

2 Completed registration due August 1, 2018, first payment due August 31, 2018 and second payment due January 31, 2019.

3 Ten-month (Sep - Jun) payment option is only available for full term with completed authorization forms due by August 31, 2018. ACH debit or credit card option includes a set-up fee. Accounts will be debited on or around the 15th day of the month.

4 Multi-family discounts are applied to tuition only for student with lesser hours.

Please return this completed Tuition Schedule with Contract by August 1, 2018 for 2018-19 term to the studio: 506 Interchange Blvd. Newark, DE 19711 or by mail to: Mid-Atlantic Ballet, P.O. Box 161, Newark, DE 19715-0161.



Parent Volunteer Interest Form

Parent's Name: _____ Child's Name: _____
Phone #: _____ Email: _____

Main-Stage Productions ...

- _____ **Backstage Moms** - Help with young dancers backstage during performances
- _____ **Load and Strike Crew** - Load and deliver props and costumes to and from MAB studio for performances
- _____ **Backstage Crew** – Assist with props backstage during performances and cue dancers to their places
- _____ **Catering** - Coordinate food to feed dancers and crew during performances
- _____ **Boutique** - Sale of gift items in lobby at performances
- _____ **Flowers** - Sale of flowers in lobby at performances
- _____ **Sets & Props** - Building and repairing of props for MAB performances
- _____ **Make-Up** - Apply makeup to young dancers at performances
- _____ **Wardrobe** - Assist head seamstress with sewing of costumes
- _____ **Tickets** – Assist with ticket sales and distribution evenings and Saturdays at the desk or Will Call.
- _____ **Merchant Donation Solicitation** – Solicit merchants for goods or services to be used in raffles
- _____ **Program Advertising** - Solicit merchant ads for performance programs

General Operations ...

- _____ **MAB In Studio Boutique** - Keep in studio boutique stocked with dancewear; placing dancewear orders online
- _____ **Facility Management** - Painting, cleaning, light building maintenance
- _____ **Fundraising** – Join the committee that oversees the 2018-19 fundraising plan
- _____ **Corporate Sponsor Development** – Approach local companies about the benefits of becoming a sponsor to MAB
- _____ **Outreach programs** – Make contacts for possible outreach opportunities at schools, daycares, other non-profits
- _____ **Board of Directors, At-Large** – Join the group that oversees everything MAB
- _____ **Finance** – Join the committee that oversees the budgetary planning for the 2018-19 season
- _____ **Grant-writing** – Join the committee that writes grant proposals for the 2018-19 season.